

Health Savings Account (HSA) Contribution and Funding Guide



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How to use this guide

This guide includes the information you need to manage your HSA contribution and funding. When you have questions, please contact HSA Client Services at 1-877-959-4161 or HSAClientService@highmark.com.

First, log in to your employer website at highmarkbcbsde.com. Click **Assist Employees** and then in the **Spending Account** section, click the **Spending Account** link. If a new window does not open automatically, disable the pop-up blocker within your browser window.

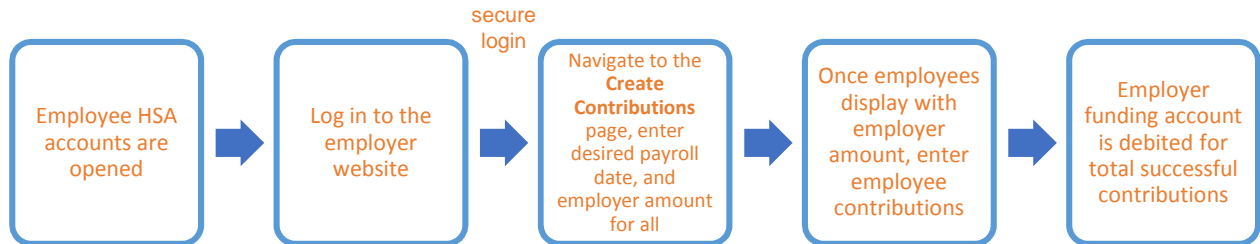
Employer Funding Options

There are three ways you can make account contributions: file upload via the employer portal, the Contribution Manager tool within the employer portal, or ACH direct. All methods make funds available by 5 p.m. ET the following day. Upload a file or use Contribution Manager to process contributions before the 4:45 p.m. ET deadline for next-day funding.

Method	Employee identifier used	Ability to specify payroll date	Ability to specify employer vs employee contribution	Group funding process	What if employee's HSA is not active?	Ability to specify current vs. prior year contribution
1. Contribution Manager <i>Employer Website</i>	Employer generate a full list of employees with opened HSAs	Yes (can be current day, past or future)	Yes	Employer debited next day for total of processed contributions	No deposit is processed, employer can upload again once HSA is opened or reactivated	Yes
2. File Upload <i>Employer Website</i>	Employee ID with opened HSAs					
3. Direct ACH	HSA Account Number	No	No	Funded through employer's bank direct to HSAs	The direct deposit ACH is returned to the employer	No

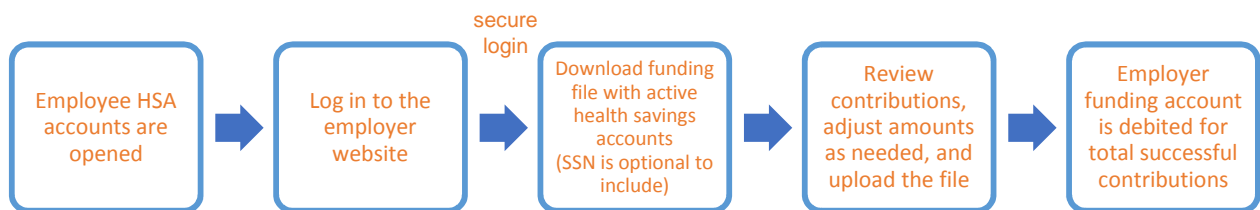
Option 1: Contribution manager in the employer portal

Rather than upload a file, you can manage contributions directly within the Contribution Manager tool.



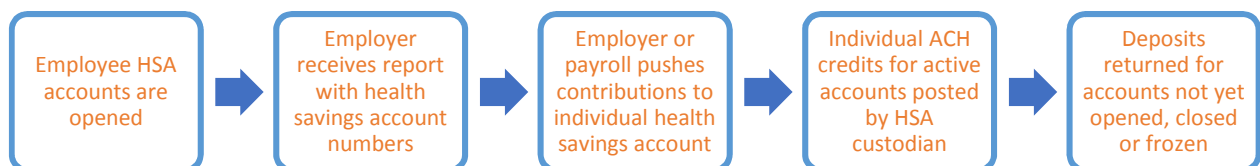
Option 2: File upload via the employer website

The file upload is located within the employer website to allow you to manage your employees' pre-tax payroll contributions. You can interact with the account and manage both employee and employer contributions. Later in this guide, you will find detailed instructions for contribution management.



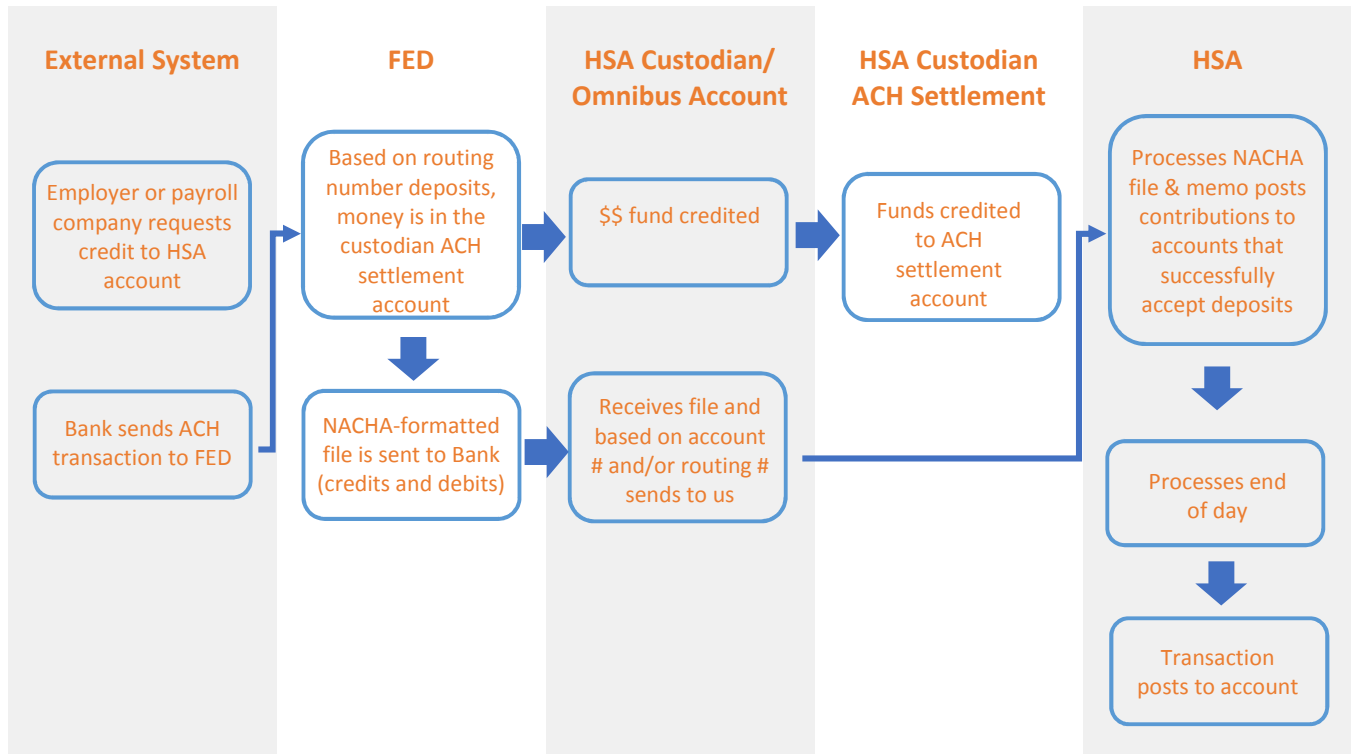
Option 3: Direct ACH

Submitting pre-tax HSA contributions via ACH direct is the easiest and fastest way to manage contributions because you likely already have a payroll process in place. You will follow your existing payroll process, simply changing the bank routing number to the HSA custodian, PNC Bank. **The PNC routing number is 052102215.** Employers can access this routing number within this guide or by contacting HSA Client Services at 1-877-959-4161 or HSAClientService@highmark.com.



ACH Credit Flow

ACH contributions flow through the ACH network and standard NACHA process. Check with your financial institution or payroll provider for specific requirements. Standard ACH timing rules apply.



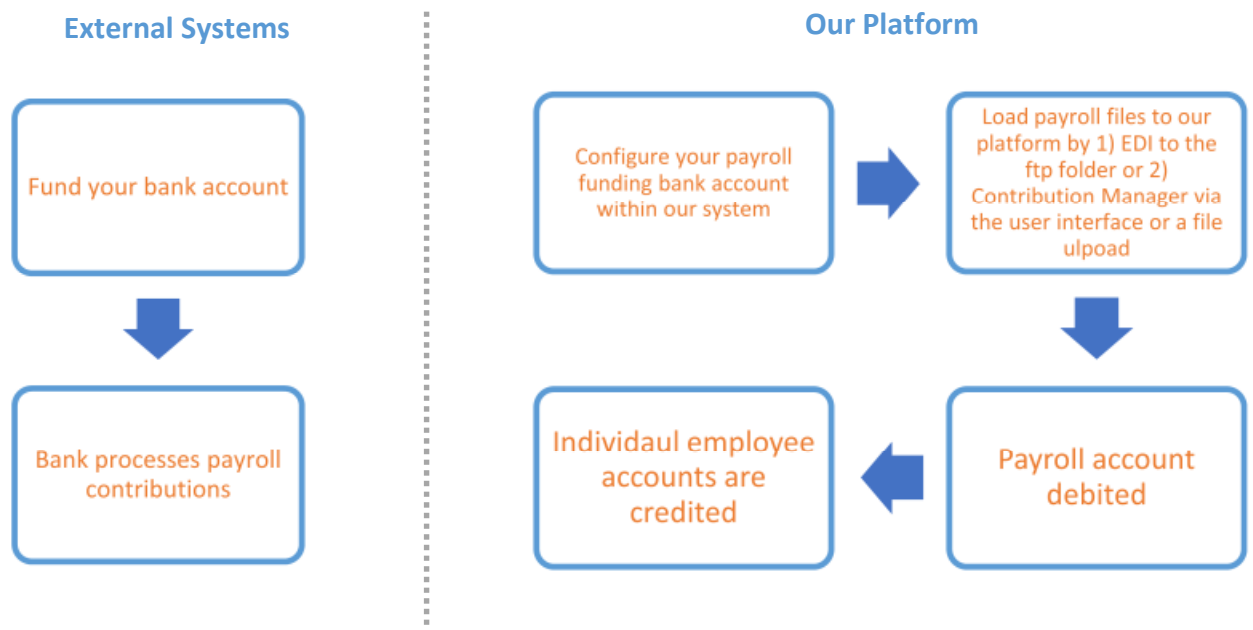
Important note: The HSA Account Details report does not include the employee account number. Should you choose to use ACH direct, it is recommended that you update your direct deposit authorization form to include a section for the employee to add their health savings account information and the dollar amount they would like to be withheld and deposited. Once this information is obtained from the employee, follow the process outlined by your financial institution or payroll company.

Steps to Begin Processing Funds

1. Establish a bank account at a financial institution of your choice

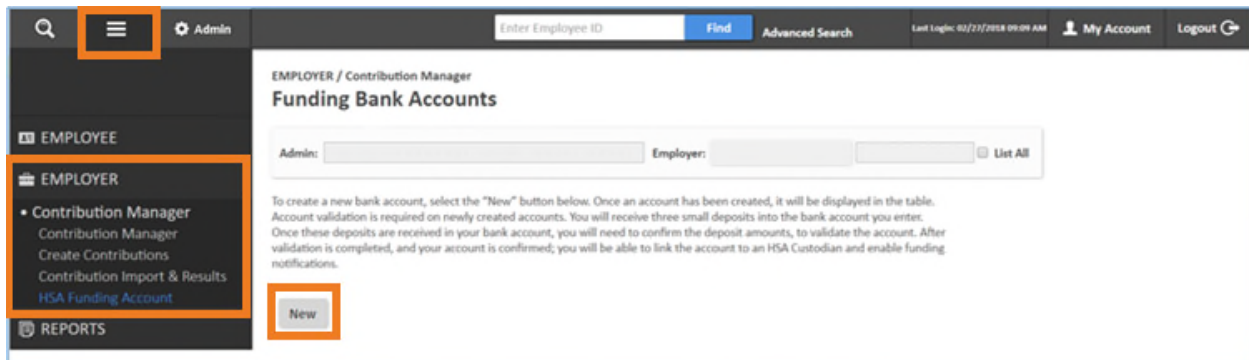
The account can be opened with an in-house employer account. Each time you transmit payroll files to our system, an aggregated ACH file is created to debit your bank account and credit member HSAs with the contribution amount in the payroll file.

Important note: To ensure proper payroll funding, if you choose to use a funding option other than ACH direct, you will need to give your funding financial institution the PNC Company ID Filter. **The PNC Company ID Filter is 1221146430.**



2. Validate your bank account in the employer website

On the left of the employer website, you will find the site's main menu that can be expanded to reveal its full access and capabilities. To create a new bank account, click **Employer** to reveal a submenu. Select **HSA Funding Account** from the submenu, and click the **New** button.



Now, enter your bank account information.

New Employer Funding Bank Account

Account Name*:

Financial Institution Name:

Account Number* Re-enter Account Number*

Routing Number*: Re-enter Routing Number*:

Account Type (Checking/Savings): Checking Savings

Optional Account Details

Enter Financial Institution Address? Yes No

Enter Authorized Signer Info? Yes No

To ensure funding accounts have been entered correctly, you must complete a micro-validation process. Our platform will send micro credit transactions to your bank account for two random amounts between \$0.05 to \$0.25 each, as well as a single micro debit transaction for the sum of the two credits.

EMPLOYER / Contribution Manager

Funding Bank Accounts

Admin: Employer: List All

Account	Bank	Account Type	Status	Action
HSA Funding	Bank One	Checking	Validation Required	Edit Delete

1 funding account found.

Once our platform deploys your micro transactions, your funding bank account **Status** will change from **Pending Validation** to **Validation Required**. To complete the validation process, you must enter the credit and debit amounts into our platform. Simply click the **Validation Required** link to enter your three micro transactions into the pop box and click the **Submit** button to complete validation.

Validate Account

Please enter the amounts credited to your bank account to validate this account. Amounts can be entered in any order.

Transaction Amount 1*:

Transaction Amount 2*:

Transaction Amount 3*:

Be sure to enter a negative number for the debit transaction, **Transaction Amount 3*** as shown.

After you click the **Submit** button, your funding bank account **Status** will change from **Validation Required** to **Confirmed**.

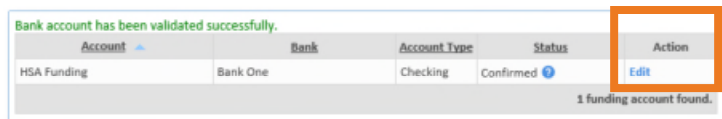
Important note: If you do not enter the micro transaction amounts correctly the first time, you can make up to two additional attempts. If the third attempt is unsuccessful, the account is automatically deleted.

Use the following table to understand the various funding account bank accounts statuses you may see:

Status	Description
Pending Validation	The validation request has been submitted, but the micro credits and debit have yet to be deployed. You cannot edit the account number, routing number, or account type.
Validation Required	The micro credits and debit have been made to the account. This status is hyperlinked. Once clicked, you can enter the credit and debit amounts to validate your account. You can delete the account, but you cannot edit the account number, routing number or account type.
Confirmed	The account has been validated and linked on the notional account. You can delete the account if it is not linked to a notional account, but you cannot edit the account number, routing number, or account type.
Fix Account	The account could not be validated. Review the account information and verify that it is correct. You can delete and edit all account information.

3. Complete your employer funding setup

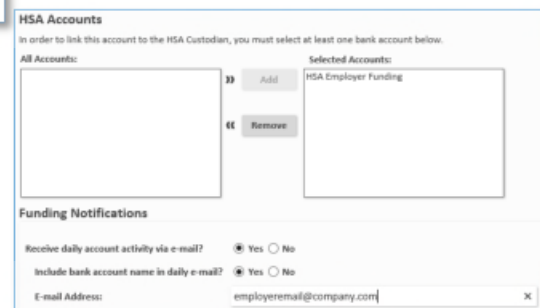
Once your bank account has been validated, click **Edit** under the **Action** column to complete the last few setup tasks.



Account	Bank	Account Type	Status	Action
HSA Funding	Bank One	Checking	Confirmed	Edit

1 funding account found.

1. Add the notional account that you created
2. Set your **Funding Notification** preferences
3. With these final steps complete, you are ready to begin processing funds.



HSA Accounts
In order to link this account to the HSA Custodian, you must select at least one bank account below.

All Accounts: [Empty list] Add Remove

Selected Accounts: HSA Employer Funding

Funding Notifications

Receive daily account activity via e-mail? Yes No

Include bank account name in daily e-mail? Yes No

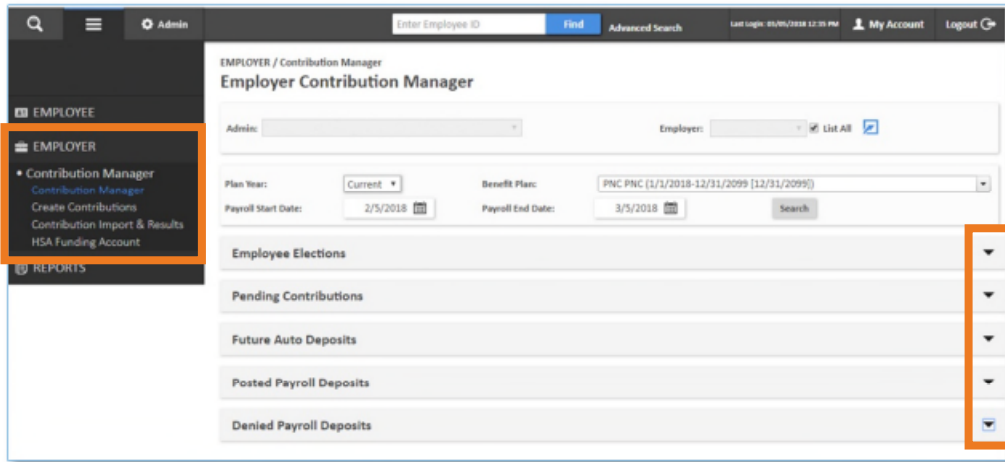
E-mail Address: employeremail@company.com

Introduction to Contribution Manager

The main contribution manager page is where you will view all pending, posted, and denied deposits in one place, regardless of your funding method.

Main Menu > Employer > Contribution Manager > Contribution Manager

Customize your search requirements and payroll date range. This range cannot be greater than 90 days. Each section on this page can be expanded to reveal greater details:



Employee Elections

Lists the currently saved employee and employer per-pay-period elections and annual elections. Employee names will be hyperlinked to their home page of demographic details.

Employee ID	Name	Contributions YTD	Account Type	Employee per. pay Period	Employer per. pay Period	Annual Election	Disb. Bal
XXXXX	Two, Test EE	\$0.00	PNC	\$0.00	\$0.00	\$0.00	N/A
XXXXX	Three, Test EE	\$0.00	PNC	\$0.00	\$0.00	\$0.00	N/A
XXXXX	Four, Test EE	\$0.00	PNC	\$0.00	\$0.00	\$0.00	N/A
XXXXX	One, Test EE	\$0.00	PNC	\$0.00	\$0.00	\$0.00	N/A
XXXXXEST2	FEESCHEDULE2, HSA	\$0.00	PNC	\$0.00	\$0.00	\$0.00	N/A
Total:		\$0.00		\$0.00	\$0.00	\$0.00	

5 employee elections found.

Pending Contributions

These are contributions that have been initiated but are awaiting processing and posting. Until the contribution has been posted, you can use the **Action** column to edit the amount of the contribution or delete it completely.

Employee ID	Name	Display Date	Account Type	Deposit Type	Status	Employee Amount	Employer Amount	Action
XXXXX	Two, Test EE	1/3/2018	PNC	Payroll	Pending - Funding Deposit	\$20.00	\$0.00	Edit Delete
XXXXX	Three, Test EE	1/3/2018	PNC	Payroll	Pending - Funding Deposit	\$20.00	\$0.00	Edit Delete
XXXXX	Four, Test EE	1/3/2018	PNC	Payroll	Pending - Funding Deposit	\$20.00	\$0.00	Edit Delete
XXXXX	One, Test EE	1/3/2018	PNC	Payroll	Pending - Funding Deposit	\$20.00	\$0.00	Edit Delete
XXXXXEST2	FEESCHEDULE2, HSA	1/3/2018	PNC	Payroll	Pending - Funding Deposit	\$20.00	\$0.00	Edit Delete
Total:						\$100.00	\$0.00	

5 pending contributions found.

[Delete All](#) [Expedite Processing of Pending Contributions](#)

Other actions you can take are designated by buttons below the **Employee Elections** table:

- **Delete All:** Deletes all pending contributions.
- **Expedite Processing of Pending Contributions:** Within two days of payroll, you can bypass the regular timeframe and begin processing contributions immediately. When contributions are not eligible to be expedited, such is the case with notional account types, this button will be disabled.

Future Auto Deposits

If a plan is linked to a payroll calendar, information about future auto deposits generated by that calendar appear here.

To update future contribution amounts without exiting Contribution Manager, click the **Edit** link in the **Action** column.

Future Auto Deposits									
Employee ID	Name	Deposit Type	Account Type	Calendar Name	Calendar Frequency	Payroll Date	Employee Amount	Employer Amount	Action
Total:							\$0.00	\$0.00	Edit
No future auto deposit found.									

Posted Payroll

This section shows all posted payroll deposits for the chosen plan and timeframe.

Posted Payroll Deposits									
Employee ID	Name	Effective Date	Deposit Type	Account Type	Employee Amount	Employer Amount	Contributions YTD	Disb. Bal	
XXXXX	Three, Test EE	12/4/2017	Admin - Payroll Deposit	PNC	\$400.00	\$0.00	N/A	\$1,300.00	
XXXXX	Three, Test EE	12/4/2017	Admin - Payroll Deposit	PNC	\$0.00	\$50.00	N/A	\$1,300.00	
Total:					\$400.00	\$50.00			
2 posted payroll deposits found.									

Denied payroll deposits

Any payroll deposits that failed or were denied by the administrator or employer are displayed in this section. The failure reason is provided along with an error code.

Denied Payroll Deposits									
Employee ID	Name	Effective Date	Deposit Type	Account Type	Employee Amount (\$)	Employer Amount (\$)	Failure Reason	Error Code	
22222222	Reynolds, Lara	5/8/2015	Admin - Payroll Deposit	WCQ	\$50.00	\$25.00	The service start date must not be prior to the account open date. Service date must be on or after the account open date.	485	
22222222	Reynolds, Lara	5/8/2015	Admin - Payroll Deposit	WCQ	\$50.00	\$25.00	The service start date must not be prior to the account open date. Service date must be on or after the account open date.	485	
33333333	Hall, Kerry	5/8/2015	Admin - Payroll Deposit	WCQ	\$20.00	\$25.00	The service start date must not be prior to the account open date. Service date must be on or after the account open date.	485	
33333333	Hall, Kerry	5/8/2015	Admin - Payroll Deposit	WCQ	\$20.00	\$25.00	The service start date must not be prior to the account open date. Service date must be on or after the account open date.	485	
Total:					\$140.00	\$100.00			
4 Denied Deposits found.									

Use the table below for common error codes.

Error Code	Error Description	User Description
471	Invalid Product Partner Current Year Contribution Transaction Code	Invalid Product Partner Current Year Contribution Transaction Code
472	Invalid Product Partner Current Year Negative Contribution Transaction Code	Invalid Product Partner Current Year Negative Contribution Transaction Code
473	Invalid Product Partner Account Number DDA	Invalid Product Partner Account Number DDA
502	Bank account closed	Previously active account has been closed by the customer of RDFI.
504	Invalid bank account number	Account number structure is not valid.
516	Bank account frozen	Funds in bank account are unavailable due to action by RDFI or legal order.
543	External funding deposit failure	External funding deposit failure
587	Exceeds Family + Catch-up Limit.	Contribution amount would exceed the IRS limit for Family coverage + Catch-up.
588	Exceeds Family + Catch-up Limit.	Contribution amount would exceed the IRS limit for Family coverage + Catch-up.
589	Exceeds Single Limit.	Contribution amount would exceed the IRS limit for Single coverage. Note: Participant has Single coverage.
590	Exceeds Single + Catch-up Limit.	Contribution amount would exceed the IRS limit for Single coverage + Catch-up. Note: Participant has Single coverage.
591	Exceeds Family Limit.	Contribution amount would exceed the IRS limit for Family coverage. Note: Participant has Family coverage.
592	Exceeds Family + Catch-up Limit.	Contribution amount would exceed the IRS limit for Family coverage + Catch-up. Note: Participant has Family coverage.
593	Exceeds Family + Catch-up Limit.	Contribution amount would exceed the IRS limit for Family coverage + Catch-up. Note: participant does not have valid coverage tier assigned.
594	Exceeds Family Limit.	Contribution amount would exceed the IRS limit for Family coverage. Note: participant does not have valid coverage tier assigned.
471	Invalid Product Partner Current Year Contribution Transaction Code	Invalid Product Partner Current Year Contribution Transaction Code

Manage Contributions in the Employer Website

If you do not use the ACH direct funding method, then you will manage employee contributions within the employer website. The number of employees you have determines the best way to load contributions to our system.

Only accounts that have an **Active** account status can accept contributions. You can reference account status within the HSA Account Details report.

Main Menu > Reports > Enrollees > HSA Status Report

HSA Account Details										
Generated : 3/24/2017 9:12:52 AM										
Admin Name	Employer Name	Employee First Name	Employee Last Name	Employee ID	Employee SSN	Employee Date of Birth	Employee Address Line 1	Employee City	Employee State	Account Status
ZYZ	ABC Company	Sample	Employees	XXX-XX-2345	XXXXXXXXXX	01/01/1980	Happiness Street	City	SD	Active
ZYZ	ABC Company	Mary	Smith	XXX-XX-1111	XXXXXXXXXX	01/01/1990	1 Main Street	Boston	MA	Pending

The HSA Account Details report can be scheduled for automated delivery or requested on-demand, as needed. The screen shot below provides recommended scheduling criteria. When using this report, you will not see account numbers or balances.

Option 1: Contribution manager in the employer portal

This funding method is ideal when you have 400 employees or less.

To create a contribution, navigate to the Contribution Manager tool.

Main Menu > Employer > Contribution Manager > Create Contributions

This is where you will select the:

1. Current or future payroll date
2. Method to auto-populate contributions (pay period, coverage tier, or divisions)
3. Accounts to receive contributions
 - **All Accounts** can be used when making contributions to a notional account type.
 - **Active Accounts Only** should be used when making contributions to HSAs. Should you make a deposit to an inactive HSA, it will fail in error.

When entering HSA contributions, **Plan Year** will always be the **Current** year.

Once complete, click **Display Contributions** and a table based upon your selections will appear.

1. Select Payroll Date:

2. Select Method to Auto-Populate Contributions:

3. Select Accounts to Receive Contributions:

Employee ID	Employee Status	EE Account Status / HSA Account Status	Last Name	First Name	Current or Prior Year	Employee Amount (\$)	Employer Amount (\$)	Total Amount (\$)
XXXXX	New	New / Active	Two	Test EE	Current Year	0.00	0.00	0.00
XXXXX	New	New / Active	Three	Test EE	Current Year	0.00	0.00	0.00
XXXXX	New	New / Active	Four	Test EE	Current Year	0.00	0.00	0.00
XXXXX	New	New / Active	One	Test EE	Current Year	0.00	0.00	0.00
XXXXXEST2	New	New / Active	FEESCHEDULE2	HSA	Current Year	0.00	0.00	0.00
Total:						\$0.00	\$0.00	\$0.00

5 contributions found.

Once you have entered the appropriate contribution amounts, you can:

- **Load Contributions:** Loads all contributions in the table as pending contributions. You will have one more opportunity to review contributions before they are submitted for processing.
- **Export to Excel:** Exports the table into an Excel spreadsheet.
- **Clear All Values:** Clears the currently populated contribution amounts so that they can be manually entered.

Load contributions

Once you click **Load Contributions**, a table of loaded contributions displays with a **Pending – Funding Deposit** status.

The screenshot shows the 'Create Contributions' interface. At the top, there are fields for 'Address', 'Employer' (with a dropdown and 'List All' link), 'Plan Year' (set to 'Current'), and 'Benefit Plan' (set to 'PNC FNC4SA2 (1/1/2017-12/31/2099 (12/31/2099))'). Below these fields is a note: 'Use this tool to make contributions to employee accounts, using a payroll date of today, in the future or in the past. Contributions made to this account type are placed in a status of "Pending - Future Deposit." Based on the payroll date provided, the system will post the deposits to the account on the payroll date specified or if the payroll date requested is today or in the past, then the payroll deposit will post to the account the next day.'

There are three steps:

- Select Payroll Date: 1/3/2018
- Select Method to Auto-Populate Contributions: Per Pay Period Amounts
- Select Accounts to Receive Contributions: Only Active Accounts

 A 'Display Contributions' button is located below the steps.

The 'Contribution Results' section contains a table with the following data:

Employee ID	Name	Display Date	Account Type	Deposit Type	Status	Employee Amount	Employer Amount	Action
XXXXXX	Two, Test EE	1/3/2018	PNC	Payroll	Pending - Funding Deposit	\$20.00	\$0.00	Edit Delete
XXXXXX	Three, Test EE	1/3/2018	PNC	Payroll	Pending - Funding Deposit	\$20.00	\$0.00	Edit Delete
XXXXXX	Four, Test EE	1/3/2018	PNC	Payroll	Pending - Funding Deposit	\$20.00	\$0.00	Edit Delete
XXXXXX	One, Test EE	1/3/2018	PNC	Payroll	Pending - Funding Deposit	\$20.00	\$0.00	Edit Delete
XXXXXXXX7	FEESCHERUEZ, HSA	1/3/2018	PNC	Payroll	Pending - Funding Deposit	\$20.00	\$0.00	Edit Delete
Total:						\$80.00	\$0.00	

Below the table, there are buttons for 'Delete All', 'Expedite Processing of Pending Contributions', 'Export to Excel', 'Save Employee Amounts as Employee Per Pay Period Election', and 'Save Employer Amounts as Employer Per Pay Period Election'. A note at the bottom right says '5 pending contributions found.'

When a contribution is in a pending status, you can use the **Edit** or **Delete** buttons in the **Action** column up to two days prior to the payroll date to make additional changes.

Other actions you can take are designated by buttons below the **Contribution Results** table:

- **Delete All:** Like the **Delete** button in the **Action** column deletes an individual contribution, this **Delete** button deletes all contributions that were just saved.
- **Expedite Processing of Pending Contributions:** Within two days of payroll, you can bypass the regular timeframe and begin processing contributions immediately. When contributions are not eligible to be expedited, such is the case with notional account types, this button will be disabled.
- **Export to Excel:** Exports the table into an Excel spreadsheet.
- **Save Employee Amounts as Employee Per Pay Period Election:** Saves the currently loaded employee amounts as the employee per pay period election so that the next time contributions are loaded using per pay period amounts as the method, it will auto-populate these employee amounts. Saved amounts must be greater than \$0.00.
- **Save Employer Amounts as Employer Per Pay Period Election:** Saves the currently loaded employer amounts as the employer per pay period election so that the next time contributions are loaded using per pay period amounts as the method, it will auto-populate these employer amounts. Saved amounts must be greater than \$0.00.

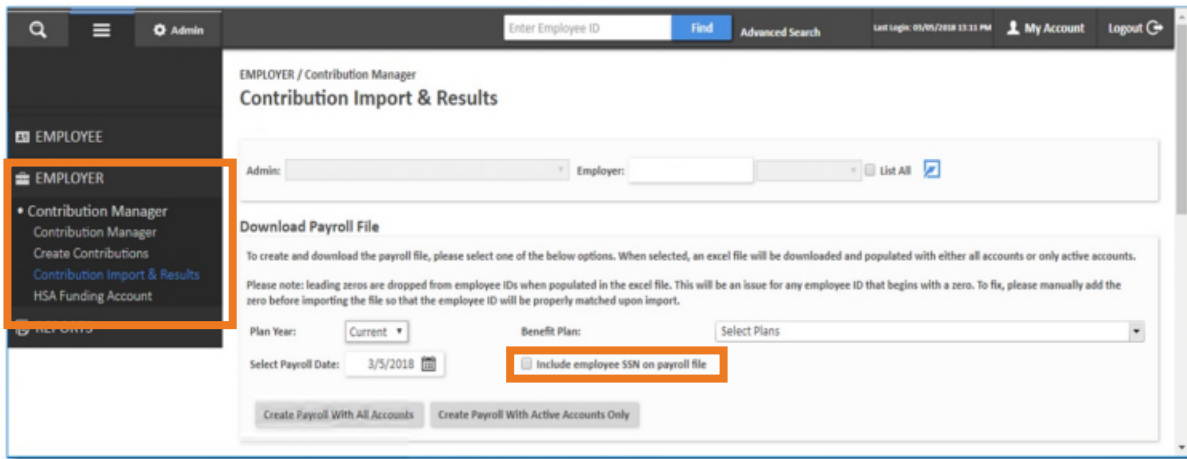
Option 2: File upload via the employer website

This funding method is ideal when you have 400 employees or more.

To create a contribution, navigate to the Contribution Manager tool.

Main Menu > Employer > Contribution Manager > Contribution Import & Results

Select the plan year, benefit plan, and current or future payroll date.



Important note: We do not use members’ social security numbers (SSN) to process payroll files. Should your payroll system require participant SSNs to process payroll files, you may find it helpful to include the SSN field values on downloaded payroll files. Simply choose to **Include the employee SSN on the payroll file**.

When you select to include SSNs, the downloaded file will have an additional column for the SSN while all other columns remain unchanged. This column will not affect the file upload process. When included, our system will simply disregard it.

Payroll Date	Account Type Code	Plan Start Date	Plan End Date	Last Name	First Name	Employee ID	SSN	Employee Contributions Per Pay Period	Employer Contributions Per Pay Period
20160108	WCQ	20150101	20991231	Reynolds	Lara	22222222	22222222	50	25
20160108	WCQ	20150101	20991231	Hall	Kerry	33333333	33333333	20	25

The SSN that populates is determined by the **Employee SSN** field value in the employee’s main demographic screen within the employer website.

IDs

Employee SSN:

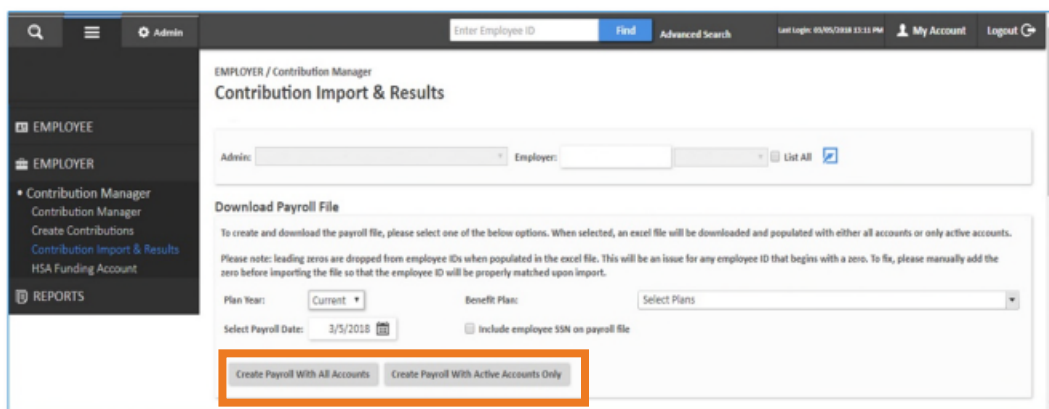
Health Plan ID:

Dental Plan ID:

Alternate ID:

Now, use the buttons to select contribution accounts:

- **Create Payroll with All Accounts:** Use this option when making contributions to notional accounts.
- **Create Payroll with Active Accounts Only:** Use this option when making contributions to HSAs. Should you make a deposit to an inactive HSA, it will fail in error.



Once you have clicked one of the two buttons, a .CSV document will download to your computer with a file name **Payroll Deposit** plus the date.

1	Payroll Da	Account T	Plan Start	Plan End	C	Last Name	First Name	Employee	Employer	Contributions	Per Pay Period
2	20180103	PNC	20170101	20991231	Two	Test	EE	E2	20	0	
3	20180103	PNC	20170101	20991231	Three	Test	EE	E3	20	0	
4	20180103	PNC	20170101	20991231	Four	Test	EE	E4	20	0	
5	20180103	PNC	20170101	20991231	One	Test	EE	EE1	20	0	
6	20180103	PNC	20170101	20991231	FEESCHED HSA	HSAFEETE			20	0	

Open the file and enter your contribution amounts. Save your files to your computer in an easily accessible and memorable location.

Important notes:

1. You can use this file as a template for future payroll files, but you must be sure to follow the existing cell formatting. Any changes to the format will create errors when uploading into our system.
2. Employee IDs with leading zeros (ex. Employee ID = 0001234) in our system do not populate in the Excel file. You must manually add any missing zeros back into the file before importing back into our system. If any missing zeros are not added back to the file, the system will be unable to match the contribution to the employee ID.

Import contributions

Now, on the **Contributions Import & Results** page, click the **Choose File** button. Locate and select the payroll file that you saved to your computer. Click the **Process** button.

Upon successful submission, a green confirmation message will appear at the top of the page. It may take a few minutes for the process to complete and appear in **View Results**. Once our system has finished loading your file, you can click the **Refresh** button and a results table will appear.

View Results

View results from previously imported files. Select dates below to search for files imported between a specific date range.

Start Date: 4/28/2015 End Date: 5/8/2015 Refresh

Past imports: Payroll Deposit - May 08 2015.mbr-20150508134406 5/8/2015 11:44:06 AM Errors Only

Line	Empr_ID	Empr_ID	Employer Amount	Employer Amount	Resp Code	Resp.Code/Error	Result
1	PRDHEATHER	22222222	\$88.00	\$88.00	0	Success.	Success
2	PRDHEATHER	33333333	\$45.00	\$66.00	0	Success.	Success
3	PRDHEATHER	44444444	\$26.00	\$288.00	0	Success.	Success
4	PRDHEATHER	55555555	\$88.00	\$88.00	0	Success.	Success
Total Approved:			\$247.00	\$530.00			4 lines found.
Total Requested:			\$247.00	\$530.00			4 lines found.

Export to Excel

Use this table to confirm each line of your file upload was successful. Successful contributions are placed in a pending status, and can be viewed and edited in the **Pending Contributions** section of the main Contribution Manager page until they have been processed. Contributions entered prior to 4:45 p.m. ET will be posted the following day by 5 p.m. ET.

Reconciliation

Payroll contributions should be reconciled after they have been processed. This will confirm that the expected contributions have successfully posted to employee accounts. When reconciling, the following reports are recommended.

- HSA Funded Contribution report to reconcile contributions funded using options 1 and 2
- HSA Payroll Reconciliation report to reconcile payroll for option 3, ACH direct.

Main Menu > Reports > Request > HSA Administration

HSA Funded Contribution report

Use this report to confirm the status of payroll contributions submitted within a specified date range. It helps you to easily confirm contributions posted successfully and identify reasons for failure.

If a contribution is submitted for an employee whose HSA status is not active, the contribution will fail and will be reflected on this report. Failed contributions must be reviewed and resubmitted once the HSA is active.

The total dollar amount of successful contributions should balance to the amount of the ACH pulled from the employer.

Funded Contribution Status Report													
Contributions For Dates: 7/1/2017 - 7/18/2017													
Contributions Status : All													
Report Generation Date: 7/18/2017 8:26:45 AM													
Tpa Id	Tpa Name	Employer ID	Employer Name	Plan ID	Partner Name	External Account ID	First Name	Last Name	Employee ID	Account Type Code	Contribution Amount	Contribution Status	Error Description
T011111	ZYZ	ABC123	ABC Company	HSA	Bank Name		Payroll	Test	987654321	HSA	66.67	Unsuccessful	Invalid Product Partner Account Number DOA
T011111	ZYZ	ABC123	ABC Company	HSA	Bank Name	123456789	Payroll	Test 2	147258369	HSA	268.75	Successful	Success.

HSA Payroll Reconciliation report

This report provides a list of payroll-funded HSA deposits within a specified date range. Use this report to reconcile employee contributions posted via ACH direct as well as payroll funding for you and your employees.

This report does not include failed or unsuccessful contributions. The total contributions reflected in this report should balance to the amount of the ACH pulled from your funding bank account, or the total amount transmitted via ACH.